



Livingston County Emergency Management

1911 Tooley Rd
Howell, Michigan 48843
Telephone: 517.540.7926
Fax: 517.546.6788

Therese Cremonte, Coordinator

Kristi Wahoski, Planner

SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill ofc. Kristi Bell

School & District: BAS

Drill Type & Number: Fire ___ of 5 Tornado X of 2 (circle one) Lock Down / Shelter in Place ___ of 3

Check here if a Cardiac Drill was conducted at same time as other drill: _____

During: ___ Class Time ___ Class Change ___ Recess ___ Lunch X Other ___ Summer School

Date of Drill: 8/13/24 Time of Drill: 102 Number of Participants: 100

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: _____

Observations / Remarks: _____

Does any information in the KNOX BOX need to be updated? no (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: Colleen Seaven

Signature: Colleen M. Seaven

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency [Signature]

OR

Fire Department _____