



**Livingston County  
Emergency Management**

1911 Tooley Rd  
Howell, Michigan 48843  
Telephone: 517.540.7926  
Fax: 517.546.6788

Therese Cremonte, Coordinator

Kristi Wahoski, Planner

**SCHOOL EMERGENCY PREPAREDNESS DRILL  
REQUIRED DOCUMENTATION**

Person notifying local fire, police, OR Central Dispatch (317-546-9111) Prior to drill SCOTT JACOBS

School & District: BRIGHTON HIGH SCHOOL - Brighton Area Schools

Drill Type & Number: Fire 3 of 5 Tornado     of 2 (circle one) Lock Down / Shelter in Place     of 3

Check here if a Cardiac Drill was conducted at same time as other drill    

During:  Class Time  Class Change  Recess  Lunch  Other  Summer School

Date of Drill: 10-27 Time of Drill: 9:39 Number of Participants: 1,900+

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 3 minutes - all clear

Observations / Remarks: Teachers will be reminded to close class doors upon exiting building

Does any information in the KNOX BOX need to be updated? no (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: Gavin Johnson

Signature: [Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency    

OR

Fire Department [Signature] WISOT 401

e-mail this report to Livingston County Emergency Management: thcremonte@llygov.com