



Livingston County Emergency Management

1911 Tooley Rd
Howell, Michigan 48843
Telephone: 517.540.7926

Therese Cremonte, E. M. Director

Kristi Wahoski, Asst. Emergency Manager

SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill _____

School & District: Scranton Middle School / Brighton

Drill Type & Number: Fire 1 of 5 Tornado ___ of 2 (circle one) Lock Down / Shelter in Place ___ of 3

Check here if a Cardiac Drill was conducted at same time as other drill _____

During: ___ Class Time X Class Change ___ Recess ___ Lunch ___ Other ___ Summer School

Date of Drill: 9.12.23 Time of Drill: 10:00 am Number of Participants: _____

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 12 minutes

Observations / Remarks: _____

Does any information in the KNOX BOX need to be updated? NO (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: Cody Rudolph / Principal

Signature: _____

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency [Signature] #304 [Signature]

OR

Fire Department [Signature] FIRE INSPECTOR