



# Livingston County Emergency Management

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Howell, Michigan 48843  
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Jeffrey R. Boyd, Coordinator

Therese Cremonte, Emergency Manager

## SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Personnel Notifying Central Dispatch Prior to event initiation. 517.546.9111 Handled by Operations Dept.

School & District: Hornung Elementary, Brighton Area Schools

Drill Type & Number: Fire \_\_\_ of 5    Tornado \_\_\_ of 2    Lock Down / Shelter in Place 2 of 3

During: \_\_\_ Class Time    \_\_\_ Class Change     Recess    \_\_\_ Lunch    \_\_\_ Other    \_\_\_ Summer School

Date & Time of Drill: 10-25-21    Number of Participants: approx 1615

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: \_\_\_\_\_

Observations / Remarks: Real Shelter  
in place for student having seizure.

Does any information in the KNOX BOX need to be updated? \_\_\_\_\_

Name & Title of School Personnel Conducting Drill: J. Yates

Signature: [Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency \_\_\_\_\_

OR

Fire Department \_\_\_\_\_

scan and e-mail this report to Livingston County Emergency Management: [thcremonte@co.livingston.mi.us](mailto:thcremonte@co.livingston.mi.us)